

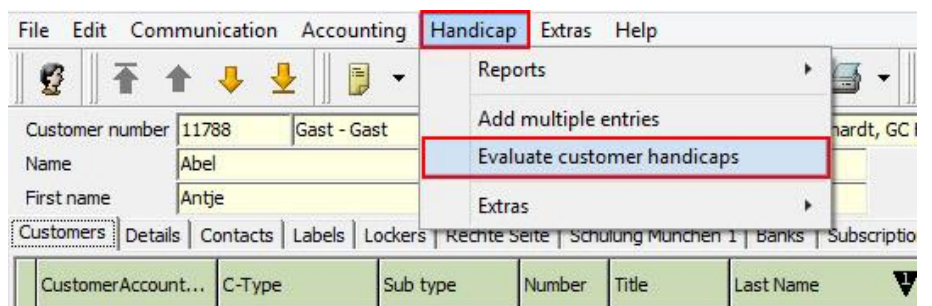
## FAQ | Membership Administration

### Annual Handicap Review from 2014

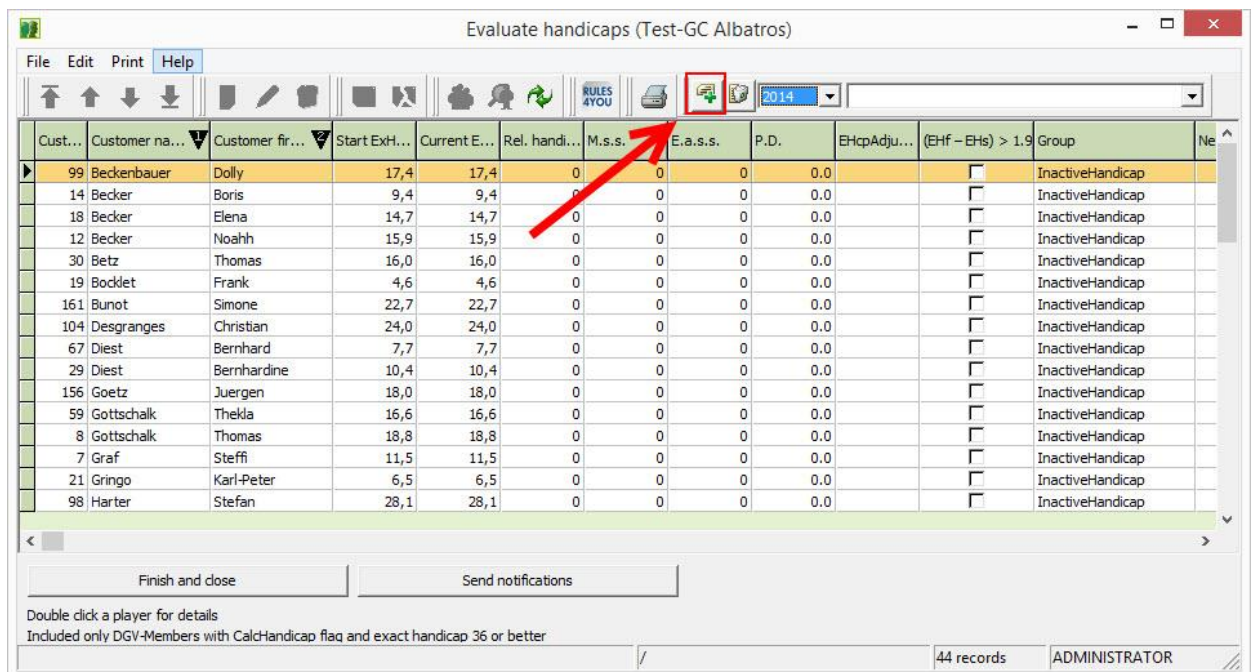
1 [7]

The annual handicap review can and must take place between November 15<sup>th</sup> and March 15<sup>th</sup>. The right time for the review is when all qualifying results are available and you no longer host any handicap-effective tournaments.

To carry out the review, click on “Handicap” and select “Evaluate customer handicaps” from the list:



A new window will appear. Click on “Plus”:

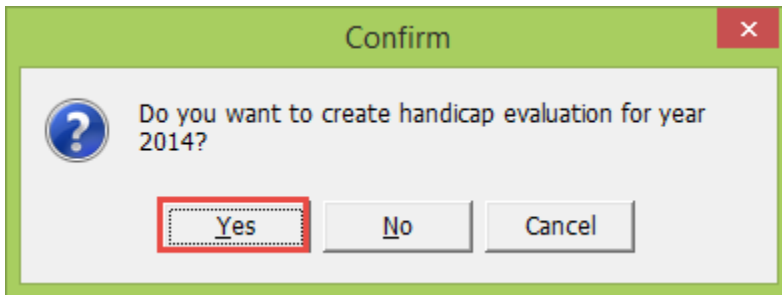


A further window will open. Confirm the question with “Yes”.

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The annual handicap review has been calculated and the result can be found in the following list.

The screenshot shows the "Evaluate handicaps (Test-GC Albatros)" application window. The toolbar at the top includes a menu, navigation icons, a "RULES 4YOU" button, a trash can icon, and a year selector set to "2014" (indicated by a red arrow). Below the toolbar is a table with columns: Cust..., Customer na..., Customer fir..., Start ExH..., Current E..., Rel. handi..., M.s.s., E.a.s.s., P.D., and InactiveHandicap. The table lists 164 players with their respective handicap values and "InactiveHandicap" status. A status bar at the bottom indicates "44 records" and "ADMINISTRATOR".

Cust...	Customer na...	Customer fir...	Start ExH...	Current E...	Rel. handi...	M.s.s.	E.a.s.s.	P.D.	InactiveHandicap
99	Beckenbauer	Dolly	17,4	17,4	0	0	0	0,0	
14	Becker	Boris	9,4	9,4	0	0	0	0,0	
18	Becker	Elena	14,7	14,7	0	0	0	0,0	
12	Becker	Noahh	15,9	15,9	0	0	0	0,0	
30	Betz	Thomas	16,0	16,0	0	0	0	0,0	
19	Boddlet	Frank	4,6	4,6	0	0	0	0,0	
161	Bunot	Simone	22,7	22,7	0	0	0	0,0	
104	Desgranges	Christan	24,0	24,0	0	0	0	0,0	
67	Diest	Bernhard	7,7	7,7	0	0	0	0,0	
29	Diest	Bernhardine	10,4	10,4	0	0	0	0,0	
156	Goetz	Juergen	18,0	18,0	0	0	0	0,0	
59	Gottschalk	Thekia	16,6	16,6	0	0	0	0,0	
8	Gottschalk	Thomas	18,8	18,8	0	0	0	0,0	
7	Graf	Steffi	11,5	11,5	0	0	0	0,0	
21	Gringo	Karl-Peter	6,5	6,5	0	0	0	0,0	
98	Harter	Stefan	28,1	28,1	0	0	0	0,0	
149	Hemming	Peter	24,3	24,3	0	0	0	0,0	
162	Hirsch	Armin	21,5	21,5	0	0	0	0,0	
26	Junge	Gaucho	2,0	2,0	0	0	0	0,0	
160	Kallweit	Andreas	11,0	11,0	0	0	0	0,0	
9	Karter	Aaron	17,4	17,4	0	0	0	0,0	
44	Kind-Klein	Hans-Otto	36,0	36,0	0	0	0	0,0	
20	Krieger	Thomas	1,5	1,5	0	0	0	0,0	
23	Maier	Fritzchen	3,7	3,7	0	0	0	0,0	
163	Müller	Volker	11,3	11,3	0	0	0	0,0	
37	Naseweis	Hubert	17,2	17,2	0	0	0	0,0	
159	Nordwig	Frank	25,8	25,8	0	0	0	0,0	
10019	Oberkiller	Hugo	10,9	10,9	0	0	0	0,0	
155	Ritschel	Steffen	6,0	6,0	0	0	0	0,0	
158	Saier	Joachim	18,4	18,4	0	0	0	0,0	
164	Saumweber	Moritz	19,4	19,4	0	0	0	0,0	

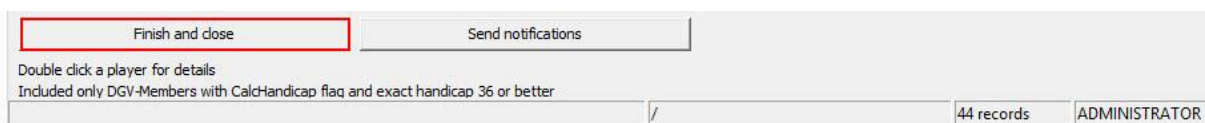
If you are uncertain whether you actually want to calculate the annual review yet, you can, at this point, still delete and thus postpone the review (click on the garbage-can icon next to the year).

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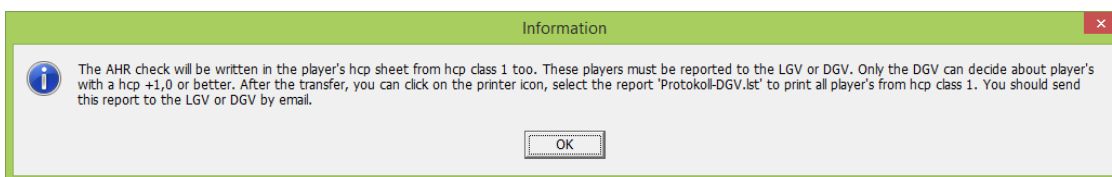
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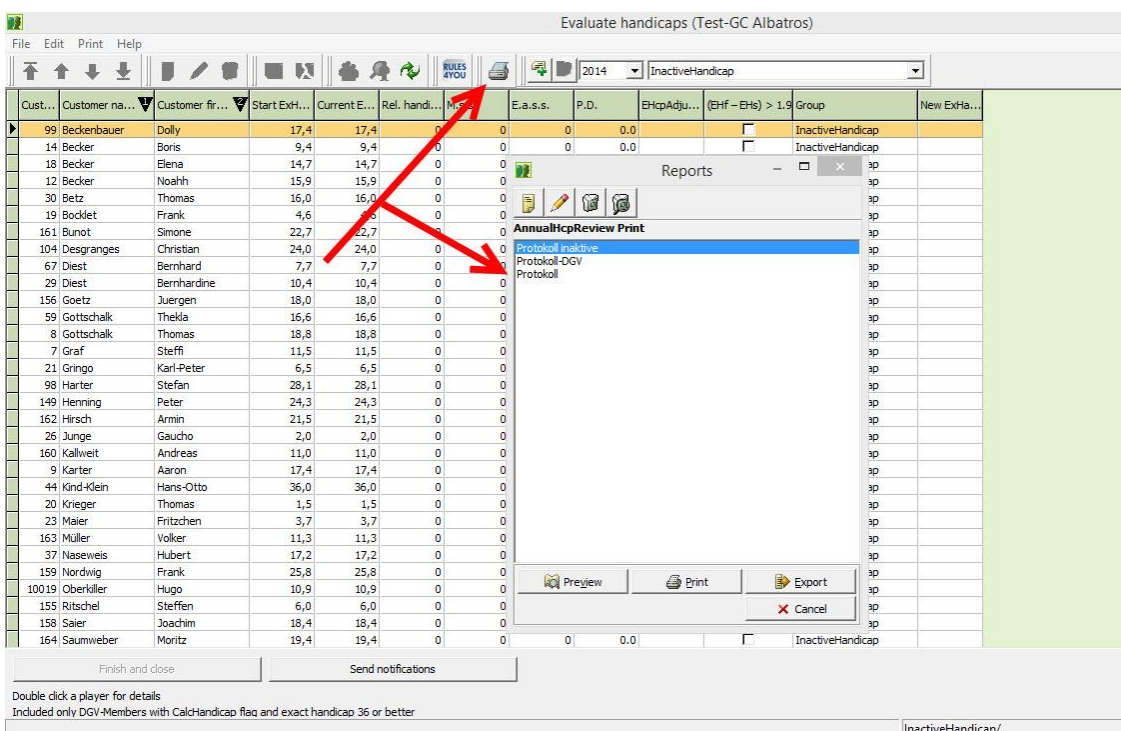
If you want to carry out the review immediately, click on the button “Finish and close” and the respective entries will be listed. **Please note that upward or downward adjustments will be implemented instantly. Customers are not inactive until the turn of the year – see page 4.**



It also applies to handicap category 1 that all changes have to be automatically transferred to the players’ master data sheets and be provided with a note stating that the LGV or the DGV have to be informed about players in category 1 and that only the DGV can decide about players with a handicap of +1,0 or better.



The players of handicap category 1 can be printed separately.

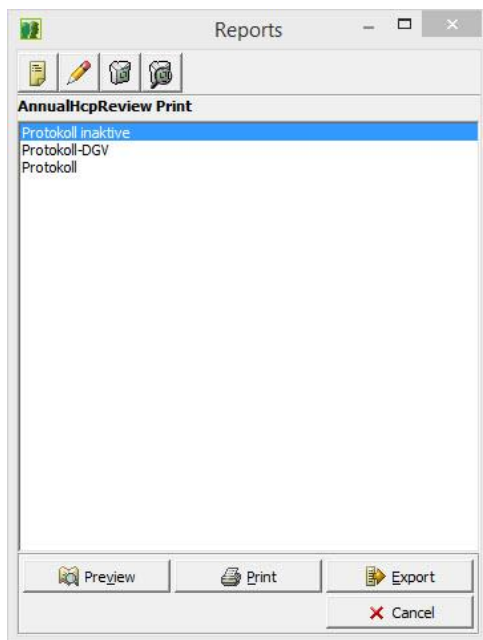


Other protocols can be printed via the print icon.

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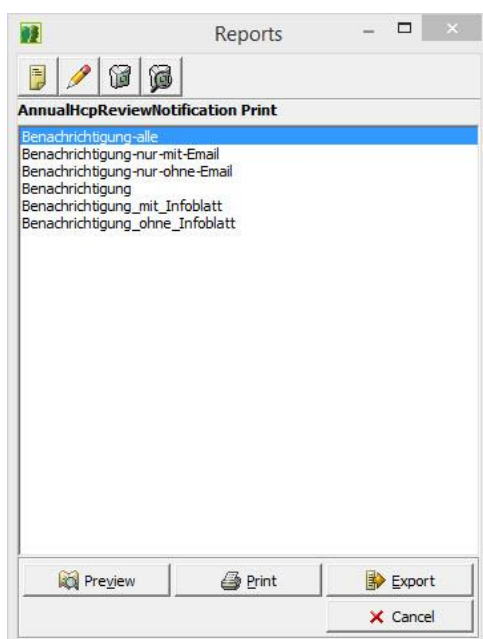
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The “Protokoll inaktive” lists all customers who will receive an inactive handicap at the turn of the year. The “Protokoll-DGV” lists all players of handicap category 1 for the DGV. In the “Protokoll”, you will find a list of all changes, except for the customers that have become inactive. This protocol can be transmitted to the DGV.

To inform your customers, click on “Send notifications” and select from the following options:



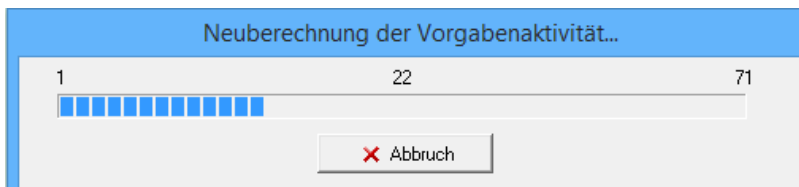
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Apart from the editable text document by the club, the player is supposed to receive an individual PDF file which provides further background information on the changes. Optionally, these files can be sent via e-mail. Click on the “Preview” button and you will get an overview of the notifications.

As soon as you will start your membership administration for the first time in the new year, the system will check which customers have received an inactive handicap due to the annual handicap review and, hence, which master data sheets have to be labeled “INACT”.



Date	Turnier / Bemerkung	R...	Club Name	Kind	Cr	Par	Slope	Erg	Ea	Vw	Wbe	gwPk	Nu	Tbw	Stv	Holes	CBA	CBA ...	C...	C...	App	Changed By
05.08.2014 19...		1	Test-GC Albatros	INACT							0				23,6						M	
05.08.2014 12...	Preise gesetzt	1	Test-GC Albatros	T	66.0	64	118	81		vw	26	81	-44	-30,4	23,6	18	+1	no	30	37	C	

Information on the categories which are applied in the annual handicap review:

**a) Inactive handicap:**

Applies to all players who have achieved less than 3 handicap-effective results in the current year, or less than 4 handicap-effective results in the previous year.

**b) Less than 8 results:**

Applies to all players who have an active handicap, but, who have not achieved more than 8 results when adding up the handicap-effective results of the current and the previous year.

**c) Efh < Ehs and PD <= -3:**

Applies to all players who have achieved a handicap which is better at the end of the year than at the beginning and who have a PD value lower than or equal to -3.

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**d) Modified by the Handicap Committee:**

Applies to all players who have a handicap that has been adjusted by the Handicap Committee during the current year (not including the annual handicap review of the previous year, in case that it was calculated in the current year).

**e) Handicap Category 1:**

Applies to all players of Handicap Category 1. In this case, the club's administration software only suggests a change because a handicap in this category has to be confirmed either by the respective LGF or the DGV. After the confirmation of the DGV/LGV, the Handicap Committee has to enter this confirmation manually for the respective player in his or her master data sheet.

**f) Reduction of 2 strokes:**

Applies to all players who are subject to a review (more than 7 handicap-effective games during the last two years) and who have a PD value higher than 4.9. The handicaps of these golfers will be adjusted (in this case reduced) by 2.0 strokes.

**g) Reduction of 1 stroke:**

Applies to all players who are subject to a review (more than 7 handicap-effective games during the last two years) and who have a PD value higher than 2.9 and lower than 5.0. The handicaps of these golfers will be adjusted (in this case reduced) by 1.0 stroke.

**h) No change:**

Applies to all players who are subject to a review (more than 7 handicap-effective games during the last two years) and who have a PD value between - 2.9 and 2.9. The handicap of these golfers won't be changed.

**i) Increase of 1 stroke:**

Applies to all players who are subject to a review (more than 7 handicap-effective games during the last two years) and who have a PD value between -2.9 and -5.0 (-3.0 to -4.9). The handicap of these golfers will be adjusted (in this case increased) by 1.0 stroke.

**j) Increase of 2 strokes:**

Applies to all players who are subject to a review (more than 7 handicap-effective games during the last two years) and who have a PD value lower than -4.9 (-5.0 and lower). The handicap of these golfers will be adjusted (in this case increased) by 2.0 strokes.

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For further information, please refer to the DGV handicap system / EGA handicap system 2012 – 2015 and / or [www.rules4you.de](http://www.rules4you.de) (German version).

Explanations:

**MSS = Median Stableford Score**

The Median Stableford Score is calculated on the basis of the series of handicap-effective results. The Stableford points are linked in order. The value in the middle of the series is the MSS. A double click on one of the players will open a new window which displays the player’s results and MSS. Please note that in case of an uneven number of values, the median represents the central value of the series, meaning for instance the 6<sup>th</sup> value in a series of 11 values. In case of an even number of values, the median represents the average of the two central values of the series, meaning for instance that the 5<sup>th</sup> and 6<sup>th</sup> value in a series of 10 values are added and divided by 2.

Example:

**Figures to determine the “Median” (MSS)**

AHR-Date/Time	AHR-Kind	AHR-Tournament	HR-HoleTyp	AHR-Value	AHR-Points	AHR-CBA
17.09.2014 00:00	Stb	Mercedes-Benz After Work Golf	18	30	30	0
06.08.2014 00:00	Stb	Mercedes-Benz After Work Golf	18	30	30	0
06.07.2014 00:00	Stb	3. Dobernigl - Cup 2014	18	30	30	0
27.09.2014 00:00	Stb	Caddyschulenabschlussturnier	18	34	34	0
27.04.2014 00:00	Stb	Caddyschulturnier	18	34	34	0
12.06.2014 00:00	Stb	KID`S Turnier	18	36	36	0
27.07.2014 00:00	Stb	Chervò Kid`s Cup	18	38	38	0
13.07.2014 00:00	Stb	Caddyschulen-Turnier	18	38	38	0
11.06.2014 00:00	Stb		18	39	39	0
01.06.2014 00:00	Stb		18	41	41	0
02.07.2014 00:00	Stb	Mercedes-Benz After Work Golf	18	42	42	0

**“Median” (MSS)**

AHR Scores:       AHR MSS:      

The “AHR-Value” is the Stableford result adjusted by the CBA.

**EASS = European Averaged Stableford Score**

This value is calculated for each handicap category and serves as a point of reference for the evaluation of the results.

**PD = Difference between MSS – EASS**

For further questions, we are at your disposal at our regular support hours under +49 721 183 49 44 or by e-mail: [info@albatros.net](mailto:info@albatros.net).