FAQ | Membership Administration
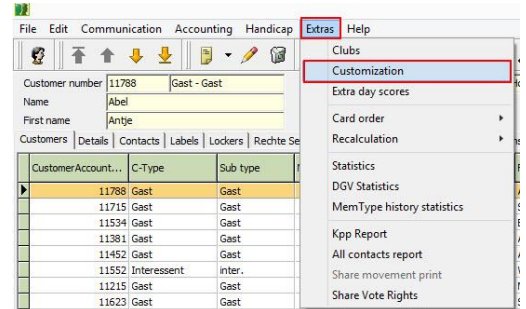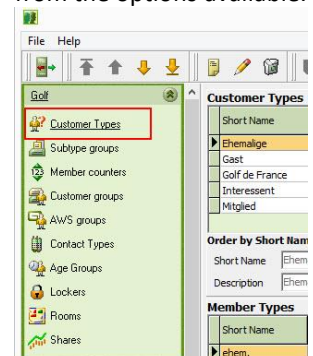
Create a New Member Type

1. On the menu bar, click on "Extras". Choose "Customization" from the list.

2. A new window will appear. In the top left corner, under "Golf", choose "Customer Types" from the options available.

3. Under the "Member Types" heading, click anywhere in the box to highlight the area and click on the "New" icon on the toolbar.

4. You will now be asked to enter a "Short Name" and a "Description" for the member type. Make sure that you choose "Member" as the correct counter.
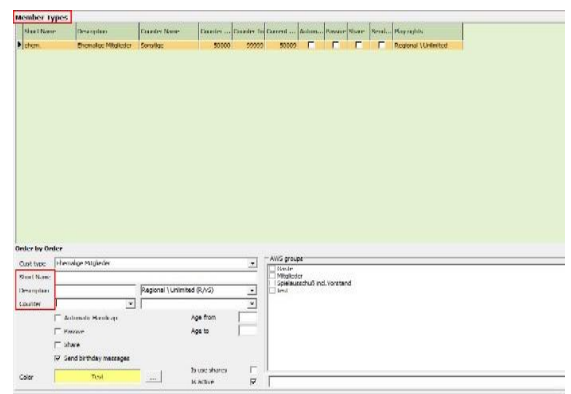
5. After entering this info, click "Save".